



রেজিস্ট্রার অফিস
REGISTRAR OFFICE

UNIVERSITY OF CHITTAGONG
CHITTAGONG 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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Dated: 21.09.2025

In pursuance of the order issued by the Office of the Hon'ble Prime Minister, Government of the People's Republic of Bangladesh vide memo No. 03.069.025.06.00.003.2011-144(500), Dated: 19/6/2011 delegating authority to the Vice-Chancellors of the Universities, Mrs. Kishwar Jahan Chowdhury, Lecturer, Institute of Forestry and Environmental Sciences, University of Chittagong, Bangladesh has been permitted to go to Switzeroland and Belgium for a period of 24 days from 11.10.2025 to 04.11.2025 to attend the 6th Working Group Meeting Geneva, Swizerland & personal visit. She has been granted duty leave for 05 days from 12.10.2025 to 16.10.2025 and earned leave for 19 days from 17.10.2025 to 04.11.2025 affixing weekly holiday for 11th October-2025. She is allowed to stay there for those days.

The University of Chittagong and the Govt. of the People's Republic of Bangladesh will have no financial responsibilities for this tour.

By Order-

Sd/

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong.

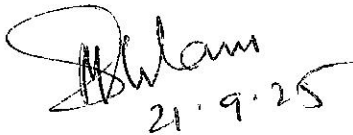
PABX- 02334460765-74,79-91

Memo. No.Su-Sha -6201/11/96 (8) Genl.

Dated: 21.09.2025

Copy forwarded for information & necessary action to:-

1. Mrs. Kishwar Jahan Chowdhury, Lecturer, Institute of Forestry and Environmental Sciences University of Chittagong. Her attention is drawn to this office circular No.G- 83(11)/6912 (150) dated: 22.9.2007.
2. The Secretary, President's Secretariat, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
4. The Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh Bangladesh Secretariat, Dhaka.
5. The Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
6. The Dean, Faculty of science, C.U.
7. The Director, Institute of Forestry and Environmental Sciences, C.U.
8. The Director, ICT Cell, C.U. He is requested to upload this letter in the C.U. website.


21.9.25

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong

Cell:-01762503112