



রেজিস্ট্রার অফিস
OFFICE OF THE REGISTRAR
UNIVERSITY OF CHITTAGONG
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ
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সূত্র / Ref. :

তারিখ / Date :

Memo. No.AS-777/

/Genl.

Dated: 09-09-2025

Mr. Md. Zakir Hossain
Professor
Department of Law
University of Chittagong
Chittagong, Bangladesh.

Sub: Grant of Study Leave & Release Order.

Dear Sir,

With reference to your applications dated 25-08-2025 on the above mentioned subject, I am directed to inform you that you have been granted Study Leave on full average pay for 03(three) months with effect from 15-09-2025 to 14-12-2025 for your Study towards Ph.D Program at University Utara Malaysia, Malaysia and that you have been released from this University with effect from from 15-09-2025 for the purpose. The remaining period of leave (15-12-2025 to 14-09-2026) will be granted to you after the decision of the Syndicate and the permission from the Ministry of Education.

Further, I am directed to inform you that in pursuance of the authority delegated from the Office of the Hon'ble Prime Minister Government of the People's Republic of Bangladesh vide Memo.No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to Malaysia for the purpose.

Further, I am directed to inform you that 10(ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed research in Malaysia.

In this regard, I would request you to return from abroad and join your duties at this University within 14-12-2025 along with a Research Leaving Certificate.

Yours sincerely

Sd/-


Registrar (In-Charge)
University of Chittagong.

Dated: 09-09-2025

Memo. No.AS-777/ 10439(19)/Genl.

Copy forwarded for information & necessary action to: -

1. The Chairman, Department of Law, C.U.
2. The Inspector of Colleges, C.U.
3. Director, Institutional Quality Assurance Cell (IQAC), C.U.
4. Director, Information & Communication Technology Cell (ICT Cell), C.U. (With Request to upload on the CU website)
5. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, Monthly Salary and other amount of Mr. Zakir Hossain, Professor, Department of Law, C.U. to be drawn during the period of his Study Leave.
6. The Librarian, C.U.
7. The Controller of Examinations, C.U.
8. The Chief Medical Officer, C.U.
9. The Chief Engineer, C.U.
10. The Director, P&D, C.U.
11. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
12. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
13. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
14. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
15. The Deputy Registrar, VC Office, C.U.
16. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
17. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
18. Assistant Registrar, Higher Studies Section C.U.
19. Master copy.


(Md. Delwar Hossain)
Deputy Registrar (Higher Studies)
Registrar Office
University of Chittagong.