



রেজিস্ট্রার অফিস  
OFFICE OF THE REGISTRAR  
UNIVERSITY OF CHITTAGONG  
CHATTOGRAM 4331, BANGLADESH

চট্টগ্রাম বিশ্ববিদ্যালয়, চট্টগ্রাম, বাংলাদেশ  
Phone : P A B X 02334460766-74  
0233446079-91  
Extn-off. : 4201  
Fax : 02334460778  
E-mail : vccu66@cu.ac.bd  
registrarcu66@cu.ac.bd

সূত্র / Ref. :

Memo. No.AS-3121/ /Genl.

তারিখ / Date :

Dated:23-09-2025

Mr. Rahee Hasan Chowdhury  
Assistant Professor  
Department of Genetic Engineering and Biotechnology  
University of Chittagong  
Chattogram, Bangladesh.

**Sub: Grant of Study Leave & Release Order.**

Dear Sir,

With reference to your applications dated 04-08-2025 & 17-09-2025 on the above mentioned subject, I am directed to inform you that you have been granted Study Leave on full average pay for 1(one) year, with effect from 05-10-2025 with permission to prefix Durga-Puza and Autumn Vacation and other Class Holidays from 26-09-2025 to 04-10-2025 to the above Study Leave for your Study towards PhD Programme in University College London (UCL), United Kingdom, Under Commonwealth Scholarship and that you have been released from the University with effect from 26-09-2025 for the purpose.

Further, I am directed to inform you that in pursuance of the authority delegated from the Office of the Hon'ble Prime Minister, Government of the People's Republic of Bangladesh vide Memo. No. 03.069.025.06.00.003.2011-144(500) dated 19-06-2011 (copy enclosed), the Vice-Chancellor has been pleased to allow you to proceed to the United Kingdom for the purpose.

Further, I am directed to inform you that 10 (ten) percent of your Monthly Basic Pay to be drawn by you during the period of your Study Leave for the above mentioned purpose will be deposited in the Chittagong University Account and that the total amount, so deposited, will be refunded to you according to the terms & conditions of the Service Bond executed by you with this University.

The University of Chittagong or the Govt. of Bangladesh will have no financial responsibilities for your proposed study in the United Kingdom.

In this regard, I would request you to apply along with the consents of the Surety Holders who signed in the Surety Bond at the time of your going on Study Leave, 03 (three) months before expiry of the above leave, in case you need extension of your leave that will depend upon Satisfactory Progress Report from your Course Supervisor, Opinion of the Institutional (C.U.) Planning Committee or to return from abroad and join your duties at this University within 04-10-2026. You should also take prior permission from this University for any change of Course/Field of Study or Institution, along with proper documents.

Yours sincerely

Sd/-

(Professor Dr. Mohammed Saiful Islam)

Registrar (In-Charge)

University of Chittagong.

Dated: 23-09-2025

Memo. No.AS-3198/11200 /Genl.

Copy forwarded for information & necessary action to: -

1. The Chairman, Department of Genetic Engineering and Biotechnology, C.U.
2. The Inspector of Colleges, C.U.
3. Director, Institutional Quality Assurance Cell (IQAC), C.U.
4. Director, Information & Communication Technology Cell ( ICT Cell), C.U. (Requested to upload on the C.U. website)
5. The Comptroller of Accounts, C.U. with a request to deposit in the Chittagong University Account, Monthly Salary and other amount of Mr. Rahee Hasan Chowdhury, Assistant Professor, Department of Genetic Engineering and Biotechnology, C.U. to be drawn during the period of his Study Leave.
6. The Librarian, C.U.
7. The Controller of Examinations, C.U.
8. The Chief Medical Officer, C.U.
9. The Chief Engineer, C.U.
10. The Director, P&D, C.U.
11. The Deputy Registrar, Election Cell, Registrar's Office, C.U.
12. The Deputy Registrar, General Leave Section, Registrar's Office, C.U.
13. The Deputy Registrar, Teachers' Cell, Registrar's Office, C.U.
14. The Deputy Registrar, Confidential Cell, Registrar's Office, C.U.
15. The Deputy Registrar, VC Office, C.U.
16. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
17. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
18. Assistant Registrar, Higher Studies Section, C.U.
19. Master copy.

15-09-2025  
(Chowdhury Amir Mohammed Musa)  
Deputy Controller of Examinations (Higher Studies)  
Registrar Office  
University of Chittagong.